Steering Committee meeting of the UK Acoustics Network

16/17 January 2018 London, UK

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Agenda





1. Discuss UKAN operational principles:

- a. Feedback from the launch and yesterday meeting.
- b. Aim.
- c. Membership and structure.
- d. Coordination and communication.





Feedback from the launch and yesterday:

Charlotte Swain to go through the papers.





Engineering and Physical Sciences Research Council

Aim:

• The main aim of the UKAN is to bring together researchers working in different areas of acoustics to enhance communication between groups, provide a focus for collaboration and innovation, and to maximise the future impact of acoustics based research in the UK.





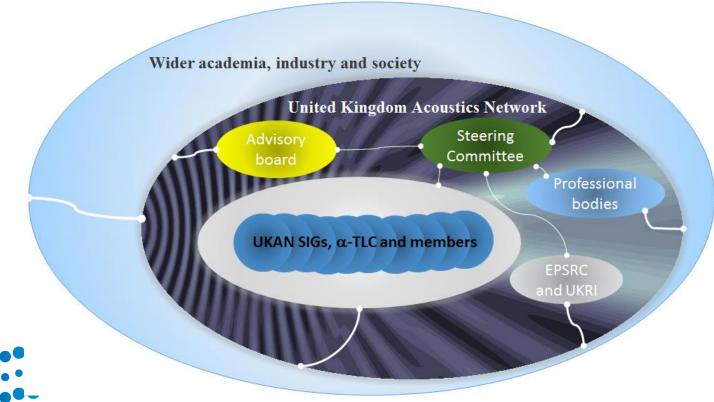
Membership and structure (1):

- 9 SIGs at present.
- UKAN is an open Network.
- UKAN has funding to expand ...
- or contract to focus funding on successful SIGs.
- There is a request for new SIG in Vibro-acoustics (SIGVA).
- There is a proposal to support ERC Group (ECG).





Membership and structure (2):







Coordination and communication:

- How often we meet: SC, AB and α -TLC?
- How do we communicate efficiently within the management team?
- How do we communicate efficiently with out members?
- How do we engage efficiently with ECRs and SMEs?





2. Discuss SIG operational principles:

- a. Inner SIG structure and division of responsibilities.
- b. Inter-SIG collaboration and links to other networks.
- c. Funding.
- d. Accountability.





Inner SIG structure and division of responsibilities:

- Led by SIG leader.
- Do we need deputy(ies)?
- Example responsibilities are: workshops; conferences; training material; research visits; publications including special editions; webinars and information packs; joint research bids; engaging with industry, SMEs and regulators; engagement with public and schools; ad-hoc events.
- Who will take these responsibilities?





Inter-SIG collaboration and links to other networks:

- How do we get SIGs to work together?
- How do we engage with other networks efficiently (UK and overseas)?
- How do we reach beyond acoustics?





Funding:

- Our disposal budget is £490k.
- We need to spend it efficiently and fairly.
- Charlotte Swain to go through papers.





Accountability:

- How do we remain transparent and accountable?
- How do we record our activities and achievements?





3. Discuss actions and timetable of events in Year 1:

- a. SIG meeting programme.
- b. Conferences and workshops.
- c. Grant writing retreats.
- d. Outreach, communication and industry engagement.
- e. Ad-hoc events.
- f. IoA Acoustics 2018 (23/24 April).





		Year 1	Year 2	Year 3	Legacy
Activity	Description	Q1 Q2 Q3 Q4	Q1Q2Q3Q4	Q1 Q2 Q3 Q4	
SIGs	Launch event				
	SIG meetings				
	SIGs collect information and deploy it on website				٧
	New SIGs are setup				
	Grand challenges are communicated to UKRI	1			٧
	Network is fully angaged with other networks	1			٧
	White paper is published	1			٧
Communication and dissemination	Advisory board meetings				
	General workshop is held				
	Website is launched and maintained				٧
	External conference participation programme is agreed				
	Web-based discussion board is active				٧
	CDP activities are scheduled and prepared				٧
	Annual reports				٧
	Review papers are published				٧
Research based activities	lpha-TLC meetings				٧
	Grant writing retreats				
	New collaborations are identified				
	Engagement with international partners				٧
	New grant proposals developed and submitted				٧
	Key themes are identified and reported to UKRI				٧
Public and government engagement	Live-stream webinar programme begins				٧
	Articles of general interest are published				٧
	Annual research showcases				
	Articles of general interest are published Annual research showcases Evidence of interaction with public and government published				
	Long-term network strategy for public engagement published				٧
	Regular outreach and advocacy activities begin				٧

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4. Discuss website (https://www.acoustics.ac.uk):

- a. Current status.
- b. Next steps.
- c. Linking with other websites, e.g. www.ioa.org.uk.





5. Any other business:

6. Date of next meeting:



