

## Meeting of UKAN Steering Committee

13:00 – 16:00, Tuesday 16 January 2018

10:00 – 14:00, Wednesday 17 January 2018

Hoare Lea Offices, Western Transit Shed, 12-13 Stable Street, N1C 4AB, London

### AGENDA

1. Discuss UKAN operational principles:
  - a. Feedback from the Launch.
  - b. Values.
  - c. Membership and structure.
  - d. Coordination and communication.
2. Discuss SIG operation principles:
  - a. Inner SIG structure and division of responsibilities.
  - b. Inter-SIG collaboration and links to other networks.
  - c. Funding.
  - d. Accountability.
3. Discuss actions and timetable of events in Year 1:
  - a. SIG meeting programme.
  - b. Conferences and workshops.
  - c. Grant writing retreats.
  - d. Outreach, communication and industry engagement.
4. Discuss website (<https://www.acoustics.ac.uk>):
  - a. Current status.
  - b. Next steps.
  - c. Linking with other websites, e.g. [www.ioa.org.uk](http://www.ioa.org.uk).
5. Any other business
  
6. Dates for next meetings:
  - a. SC
  - b. AB

NB. There will be items of documentation for the discussion circulated at least a week before the meeting.

*KVH/RC, 22/12/17*